

# **COBA LEADERSHIP TEAM MINUTES**

**February 17, 2017**

Present: Gloria Buchanan, Kurt Jesswein, Gerald Kohers, Philip Morris, Mitchell Muehsam, and Valerie Muehsam.

1. IDEA. The Dean asked the Chairs to send their CIP codes to Dr. Jesswein. In the future, the CIP codes used for identifying the comparison group (e.g., Accounting, Finance, etc.) for IDEA purposes will be aligned with the C3.2 (i4e)6 (a)3.3 (n)lae Cmne8 ( Ced)25 (e)61 ( )11.30.003 (e)f001 6 (n)6J0.r 001 6 (fn)6J0.rmpe fdeneeineg
  
3. Summer Research Grants. The Dean will send out an email to remind faculty about the Summer Research Grants. Proposals are due the second Friday in March.
  
4. Office assignments/Tutoring Lab. The Dean asked the Chairs to think about how best to utilize the new office space made available by converting rooms 206 and 208 into offices.
  
5. CAD item.
  - a. Academic Credit for Work. The Leadership Team had a discussion on the policy. Currently there is not a procedure in place to provide academic credit for work.
  
6. Miscellaneous.
  - a. Emeritus Policy.